

# APPLICATION FOR TEMPORARY USE OR STRUCTURE AND SEASONAL USE

Georgetown Charter Township  
1515 Baldwin St, P.O. Box 769  
Jenison, MI 49429  
616-457-2690

revised: 1/26/09

## APPLICANT INFORMATION

|                 |                     |
|-----------------|---------------------|
| COMPANY NAME:   | PHONE:              |
| APPLICANT NAME: | BIRTHDATE:          |
| ADDRESS:        | CITY / STATE / ZIP: |

## PROPERTY INFORMATION

|                     |                     |
|---------------------|---------------------|
| COMPANY NAME:       | PHONE:              |
| OWNER / AGENT NAME: | TITLE:              |
| ADDRESS:            | CITY / STATE / ZIP: |
| PARCEL NUMBER:      | ZONING DISTRICT:    |

## REQUEST INFORMATION

|  |                                  |       |       |        |
|--|----------------------------------|-------|-------|--------|
| PROPOSED USE:  |                                  |       |       |        |
| WHAT WILL BE THE ADVERTISING NAME FOR THE USE:                 |                                  |       |       |        |
| DATE USE WILL BEGIN:   | DATE USE WILL END:               |       |       |        |
| WILL THERE BE A SIGN, IF YES, HAS A SIGN PERMIT BEEN OBTAINED: |                                  |       |       |        |
| NUMBER OF PARKING SPACES AVAILABLE FOR THE USE:                | DISTANCE FROM ROAD RIGHT-OF-WAY: |       |       |        |
| SETBACKS: FRONT:   | REAR:                            | SIDE: | SIDE: | OTHER: |

A DRAWING SHOWING THE LOCATION OF THE USE OF THE PROPERTY, SIGN (IF APPLICABLE), INGRESS AND EGRESS TO THE SITE AND OFF-STREET PARKING SPACES, INCLUDING EXACT DIMENSIONS, IN FEET, OF DISTANCE FROM ROAD RIGHT-OF-WAY LINES, PROPERTY LINES AND OTHER STRUCTURES MUST ACCOMPANY THIS APPLICATION.

## APPLICANT SIGNATURE

IT IS THE APPLICANT'S RESPONSIBILITY TO MEET THE REQUIREMENTS OF THE TOWNSHIP ZONING ORDINANCE IN ALL RESPECTS AND TO PROVIDE THE NECESSARY INFORMATION TO THE TOWNSHIP FOR APPROVAL. COPIES OF THE ORDINANCE MAY BE OBTAINED FROM THE GEORGETOWN TOWNSHIP WEBSITE AT [WWW.GEORGETOWN-MI.GOV](http://WWW.GEORGETOWN-MI.GOV). BY SIGNING, PERMISSION IS GRANTED FOR THE TOWNSHIP STAFF TO ENTER THE SUBJECT PROPERTY FOR PURPOSES OF GATHERING INFORMATION TO REVIEW THIS REQUEST. A ZONING COMPLIANCE CERTIFICATE MUST BE OBTAINED PROPR TO OCCUPYING, OPERATING OR USE OF THE STRUCTURE. I ACKNOWLEDGE THERE ARE NO REFUNDS FOR ANY REASON.

|                      |       |
|----------------------|-------|
| APPLICANT SIGNATURE: | DATE: |
|----------------------|-------|

## FOR OFFICE USE ONLY

|             |
|-------------|
| CONDITIONS: |
|-------------|

## **Temporary Use Ordinance**

### **Sec. 3.25** *TEMPORARY USES OR STRUCTURES REQUIRING ZONING ADMINISTRATOR AUTHORIZATION.*

- (A) Temporary Offices/Occupation of Recreational Vehicles.
  - (1) Upon application, the Zoning Administrator may issue a permit for a temporary office building or yard for construction materials and/or equipment in any district, and/or for the occupation of recreational vehicles at a construction site in the AG district, (revised 1-28-02) which is both incidental and necessary to construction at the site where located. Each permit shall be valid for a period of not more than six (6) calendar months and may be renewed by the Zoning Administrator for one (1) additional successive period of six (6) months or less at the same location if such building or yard or occupation of recreational vehicles is still incidental and necessary to construction at the site where located.
  - (2) Upon application, the zoning Administrator may issue a permit for a temporary sales office or model home which is both incidental and necessary for the sale or rental of real property in a new subdivision or housing project. Each permit shall specify the location of the office and area and shall be valid for a period of not more than six (6) calendar months and may be renewed by the Zoning Administrator for two (2) additional successive periods of six (6) months or less each at the same location if such office is still incidental and necessary for the sale or rental of real property in a new subdivision or housing project.
- (B) Seasonal Uses.
  - (1) The Zoning Administrator, upon receiving an application, may issue a permit for the temporary sale of merchandise in any district, related to a seasonal or periodic event. Such seasonal uses shall include the sale of Christmas trees, fireworks, farm produce at roadside stands, and similar activities.
  - (2) In considering a request for a temporary permit, the Zoning Administrator must determine that the operation of such a use is seasonal in nature and will not be established as a permanent use.
  - (3) Each permit shall be valid for a period of not more than two (2) calendar months and may be renewed by the Zoning Administrator for up to two (2) additional successive periods of two (2) months each, provided the season or event to which the use relates is continued.
- (C) In considering authorization for all temporary uses or structures, the Zoning Administrator shall consider the following standards:
  - (1) that the use or structure does not have an unreasonable detrimental effect upon adjacent properties;
  - (2) the use or structure is reasonably necessary for the convenience and safety of the construction proposed;
  - (3) that the use or structure does not impact the nature of the surrounding neighborhood;
  - (4) that access to the area or structure will not constitute a traffic hazard due to ingress or egress;
  - (5) that adequate off-street parking is available to accommodate the use; and
  - (6) that no parking space required for any other use shall be occupied by a temporary use or structure.
  - (7) if any conditions of the temporary use permit or any requirements of the zoning or general ordinances are violated, the temporary use permit may be rescinded by the Zoning Administrator. (revised 1-28-02)